

COTECNA CERTIFICADORA SERVICES LTDA.

Certifica que el Sistema de Gestión de Medio Ambiente de:

**Instituto Tecnológico Superior del Sur del
Estado de Yucatán**

Carretera Muna-Felipe Carrillo Puerto, tramo Oxkutzcab-Akil Km 41+400

Ha sido auditado y aprobado de conformidad con la Norma:

ISO 14001:2004
NMX-SAA-14001-IMNC-2004



Certificado No: SG 20170661-B

Para el siguiente alcance de Certificación:

ALCANCE

Proceso Educativo; el cual comprende desde la inscripción, los servicios a estudiantes, la gestión académica, el servicio social, las residencias profesionales hasta la titulación.

Fecha de Certificación Inicial:
Certificado válido hasta:

02 de Agosto de 2017
15 de Septiembre de 2018



ema
ORGANISMO DE CERTIFICACIÓN
ACREDITADO 106/15
Fecha de Acreditación: 08-12-2015

Alejandro Ríos
Director General

La validez de este certificado está sujeta a la ejecución de auditorías de seguimiento satisfactorias, así como a cualquier otra verificación requerida por COTECNA.
Este documento se emite por COTECNA bajo sus Términos y Condiciones Generales de Servicios, de conformidad con lo establecido en el documento 4310 Código de Práctica de Certificación.
La responsabilidad de COTECNA queda limitada, de acuerdo a lo referido en los términos, establecidos en las citadas Condiciones Generales de Servicios, que resultan de aplicación a la prestación de su servicio.
La autenticidad y validez de este documento pueden ser comprobadas, a través de consulta directa a nuestras oficinas en México.

Este documento tiene carácter de "documento original" en cumplimiento con el artículo 17(b) de la Ley de Aduanas y Prácticas Uniformes para Créditos Documentarios, Revisión 2007, publicación ICC no. 600.

COTECNA CERTIFICADORA SERVICES LTDA. – Carrera 7 No. 32-33 Edificio Fenix, Telesentinel Piso 2, Bogotá, D.C. Colombia

COTECNA Inspecciones de México, S.A. de C.V. – Retorno Hacienda de Rocio 6-12; Col. Hacienda de las Palmas, Huixquilucan, Estado de México CP 52763, México

1. General terms and conditions

The services provided by Cotecon Inspection SA and/or its affiliated companies (hereinafter "the Company"), directly or through their agents and/or subcontractors, are subject to the present General Terms and Conditions of Business (hereinafter "General Terms and Conditions") unless overridden wholly or in part by (i) the imperative provisions of applicable law and regulations and/or (ii) express agreement of the Company in writing.

2. The Company

The Company is active in the areas of testing, inspection, certification and provision of customized technology services. As such, it provides the inspection services listed in article 5 below and issues reports and/or certificates as indicated under article 6 below.

3. The Principal

The Company acts for legal entities or individuals from whom it receives a mandate (hereinafter "the Principal").

4. Execution of services

4.1 The Company undertakes to perform its services according to (i) the scope and methods of performance agreed with the Principal, (ii) applicable International Federation of Inspection Agencies (IFIA) codes of conduct and (iii) the performance standards deemed appropriate by the Company in view of the specific services required.

4.2 The Company has the right, at its discretion, to delegate all or part of the execution of the services to any agent and/or subcontractor.

4.3 The Company provides its services within the framework of the Principal's explicit mandate, as accepted by the Company. The Principal is expected to provide sufficient information, specifications and instructions to enable the Company to evaluate and/or carry out the services required. Documents reflecting undertakings entered into between the Principal and third parties or third party documents such as sales contracts, letters of credit, and bills of lading, when provided to the Company, shall only be part of the mandate if expressly specified and acknowledged by the Company.

5. Services

The Company's services can include any of the following:

5.1 Pre-shipment and destination inspection of goods during preloading and/or on arrival, including non-intrusive inspection (such as X-ray scanning) services, in accordance with governmental programmes imposed on trade;

5.2 Independent inspection or survey of goods and/or associated processes, at various points of trade-related supply-chains, including their sampling and the preparation and laboratory-testing of such samples, as second or third party and for a variety of purposes;

5.3 Laboratory analysis of other testing services;

5.4 Verification of conformity in country of origin or destination including verification of the products' compliance with national or international standards or with commercial contracts or documentary credits or other commercial agreements. This may involve physical inspection, collection of samples, testing and other verification methods;

5.5 Tracking solutions including checking and traceability services related to the compliance to customs and security regulations;

5.6 Development, integration and implementation of customized technology and software solutions aimed at allowing governments to (i) facilitate or monitor trade, (ii) improve security, safety and/or compliance, (iii) improve, automate and streamline administrative processes;

5.7 Management systems certification; surveys and audits;

5.8 Supervision of complete industrial projects including monitoring, engineering, shipping and progress reports;

5.9 Training of customs personnel, capacity building and certification;

5.10 Targeting of illicit trade, verification of products' origin and/or of intellectual property rights attached to the inspected goods in the context of anti-counterfeiting programs, if agreed in a specific mandate.

6. Reports, certificates and results

6.1 Subject to the mandate agreed with the Principal, the Company will issue reports and certificates which reflect its findings. The Company does not have the obligation to refer to, give an opinion upon, or announce facts or circumstances which go beyond the scope of the mandate received.

6.2 The reports and certificates delivered by the Company only reflect its findings at the time and place of its intervention.

6.3 The scope of the certificates issued by the Company in the framework of a governmental program is limited by the conditions of the contract in force between the Company and a specific governmental agency or by the accreditation granted by the latter. Such certificates are established according to pre-determined inspection criteria provided at a point in time and cannot be considered as a guarantee of quality or quantity of the goods or fitness of the goods for any particular use.

6.4 Results contained in reports or certificates issued after tests and/or analysis of samples relate to those samples only, and subject to the foregoing, do not express any opinion as to the overall quality of goods from which the samples have been taken. If an opinion on the overall quality of the sampled consignment is required, a particular agreement must be concluded in advance with the Company for such purpose, and such opinion shall be limited by the sampling and testing methods used.

7. Obligations of the Principal

The Principal undertakes:

7.1 To provide the necessary instructions and precise information in a timely manner to enable the Company to deliver the services requested;

7.2 To provide the necessary access to buildings, warehouses, carriers of any kind, or any other place to enable the Company to deliver the requested services in a diligent way;

7.3 To provide, if required, special equipment and assistance, in particular personnel, necessary for the execution of the requested services;

7.4 To ensure that all adequate measures will be taken for the safety of workers and representatives of the Company during the execution of the services;

7.5 To promptly take all necessary measures to ensure that no obstruction shall prevent the Company from carrying out the requested services;

7.6 To inform the Company in advance of all the known and/or suspected risks or dangers of whatever nature, present or future, linked to all orders, samples or tests requests, including but not limited to the presence or risk of radiation, toxic substances, harmful or explosive materials and pollution;

7.7 To fulfil all its obligations under the terms of any contract with third parties to whom the services delivered by the Company relate, whether a report or certificate has been issued by the Company or not, failing which the Company will not incur any liability towards the Principal.

8. Third party laboratory analysis and other intervention

8.1 If the Principal requests an analysis of samples by its own laboratory or a third party laboratory, the Company will inform the Principal of the result of the analysis, but will not be responsible for the accuracy of the analysis or the results.

8.2 When the Principal asks the Company to only attest to the intervention of a third party, it acknowledges that the sole responsibility of the Company consists of being present at the time of the intervention of the third party or, as the case may be, reviewing documents attesting to such third party intervention, and communicating the results of the intervention, or confirming that it took place. In such cases, the

9. Liability and compensation

9.1 Liability for serious fault is according to the relevant provisions of Swiss law.

9.2 For all other cases, the Company's liability for any claim for loss, damage or expenses of whatever kind or origin is limited to the lesser of the following amounts:

a) The equivalent of ten (10) times the fees paid or due for the specific service (or element thereof) challenged, covered by the terms of a particular contract or mandate with the Company, or

b) USD 25,000 (twenty-five thousand US Dollars), or

c) Any other amount expressly specified in the contract, agreement or other convention concluded between the Company and the Principal.

9.3 The liability of the Company's subcontractors and agents (auxiliaries) involved in the performance of the services for light or serious faults shall be limited as stated in clause 9.2 above.

9.4 The Company will not incur any liability for consequential or derivative damages including loss of profits, losses of future businesses, losses of production and/or cancellation of contracts concluded by the Principal.

9.5 When fees are due to the Company in respect of two or more services and the Principal puts forward a claim for one of such services, the fees will remain due for the non-contested part of the services rendered.

9.6 The Principal will release, guarantee and indemnify the Company and its managers, employees, agents or subcontractors against any claim raised by a third party for loss, damage or expenses of whatever nature relating to the execution or the alleged non-performance of services provided in accordance with the instructions of the Principal.

9.7 In the event that the Company is prevented for any reason whatsoever outside its control from carrying out or from bringing to a successful conclusion services for which an order was placed and accepted or an agreement concluded, the Company will be released from any liability for the partial or total non-performance of the services requested. Moreover, the Principal will pay the Company:

a) All the expenses actually incurred;

b) A proportional share of the fees agreed upon for the service actually rendered.

10. Price and invoicing

10.1 The Principal will pay at the latest within thirty (30) days from the date of the invoice, or within any other time limit which may have been agreed in writing with the Company, all the fees due to and/or any expenses incurred by the Company as a result of the performance of its services, failing which interest on arrears will be due at the current LIBOR rates or minimum of zero percent + 1.5% per month as from the date when the payment was due until the actual date of payment.

10.2 The Principal will not have the right to retain, defer or set-off the payment due to the Company by invoking a dispute, a counterclaim or compensation against the Company.

10.3 The Principal will also have to pay the Company all the expenses incurred in recovering arrears due to the Principal's late payment, including lawyer's fees and other legal expenses.

10.4 If unforeseen problems arise or if the Company incurs extraordinary expenses for the execution of the services, the Company will have the right to invoice the amounts necessary to cover the time and the additional expenses of bringing the contract or mandate to a conclusion.

10.5 The Company reserves the right to suspend its services if the obligations specified in clause 10.1 are not fulfilled by the Principal and arrears accrue for a period exceeding 1 (one) month. Such suspension of services shall not be regarded as a breach of the Company's contractual obligations, or relieve the Principal from its payment obligations to the Company.

10.6 The Company reserves the right to modify the terms of payment provided for in clause 10.1 if it considers the financial standing of the Principal materially altered.

11. Claim

11.1 The Principal must notify any claim for loss, damage or costs ("Loss") to the Company at 58, rue de la Terrasse, CH-1207 Geneva, Switzerland, in writing, immediately after the discovery of the facts causing the Loss.

11.2 In addition, the Principal may initiate legal action as per Article 14 below, no later than 3 (three) months from such discovery and no later than 1 (one) year after (a) the date of execution of the service giving rise to the Principal's claim; or (b) the date on which the aforesaid service should have been carried out in the case of an alleged non-performance, failing which the Company will be released from any liability towards the Principal.

12. Amendments and modifications

12.1 No modification or amendment of any of the clauses of these General Terms and Conditions will have effect unless made in writing and signed by a person(s) duly authorized by the Company for this purpose.

12.2 If one or more provisions of these General Terms and Conditions should prove to be illegal or inapplicable for whatever reason, the validity and application of the other provisions will not be affected by it.

13. Disclaimers

13.1 The Company does not guarantee nor make any representation about (i) the accuracy and authenticity of the documents, titles and pledges presented to it in the process of carrying out its mandate and (ii) quantity, qualities and fitness for purpose of the goods inspected beyond the scope of the inspection mandate received. The Company accepts no responsibility for the consequences of any action taken or not taken on the basis of reports/certificates issued by the Company.

13.2 An inspection mandate does not imply an obligation to examine title ownership of goods to be inspected.

13.3 The Company does not perform the services of a guarantor or insurer and cannot be held liable for acting as such.

13.4 Services provided do not automatically include verification of origin nor of third party IP rights attached to the inspected goods.

14. Applicable law, jurisdiction and settlement of disputes

14.1 These General Terms and Conditions are governed and construed according to Swiss law unless otherwise expressly agreed in writing by the Company and the Principal.

14.2 Parties may agree to submit any dispute, controversy or claim related to this General Terms and Conditions to mediation. A request to mediate shall be sent by the aggrieved party to the other party within 30 days from the date of notification of a dispute, controversy or claim. Any of the parties shall proceed to arbitration within 30 days from the date the request to mediate is made, should the mediation process be unsuccessful, not expressly extended or should either of the parties decline mediation.

14.3 If such dispute, controversy or claim is referred to arbitration, it shall be finally settled in accordance with the Swiss Rules of International Arbitration of the Swiss Chambers' Arbitration Institution in force on the date when the notice of arbitration was submitted in accordance with said Rules. The number of arbitrators shall be three (3), unless the litigious value is below 1 million CHF, in which case there will be one (1) arbitrator only. The seat of the arbitration shall be Geneva, Switzerland. The arbitral proceedings shall be conducted in English language.

15. Communication and Languages

15.1 Communications between the Principal and the Company shall be deemed to be properly given only when sent by post, courier, hand delivery or email to the other party's company email address, to the exclusion of all other communication means. Any communication sent via an instant messaging application shall have to be confirmed by email to be considered as effectively made.

15.2 These General Terms and Conditions have been drawn up in English and are available in different